

# CIS PTO Minutes

October 8, 2020

Meeting was called to order at 9:37 AM virtually via Google Meet  
Welcome and introductions (11 participants): Christi Urbanek, President

## Officer Reports:

### President- Christi Urbanek

#### United PTO Update

- There are 122 PTO members district-wide this year. Membership is down. There may be another membership drive later this year.
- 2020 Fine Arts Festival budget will be distributed back to the schools. Each school will receive \$175. An additional \$50 for each school was saved to fund the 2020-21 Transportation Luncheon. Due to current situation, food donations are not being accepted and the funds will be used to provide a catered lunch.
- The Board is still looking at options for the elementary school Santa Shops.

#### CIS PTO Board

- Amy Fleck was voted in as Secretary of the CIS PTO Board for the 2020-2021 school year. A motion to accept was made by Jenny Dee and seconded by Andrea Shott.
- Andrea Shott was voted in as Vice-President of the CIS PTO Board for the 2020-2021 school year. A motion to accept was made by Amy Fleck and seconded by Jenny Dee.

### Secretary: Amy Fleck

Approval of Minutes – A motion to approve the September 2020 minutes was made by Jenny Dee with a second motion to approve made by Andrea Shott.

## **Treasurer: Jenny Dee**

### 2020-2021 Budget

- Two budgets for the 2020-2021 school year were created in May by past Treasurer Lisa Gale and Mrs. Gahan. One budget with a single fundraiser and another budget with two fundraisers.
- Due to current situation, Board is moving forward with a one fundraiser budget: Entertainment books.
- A motion to approve the 2020-2021 Budget was made by Amy Fleck with a second motion to approve made by Michelle Wyand.
- The CIS PTO provided a Staff Appreciation Dinner on September 30 during conferences. The cost was \$113.
- CIS received \$65 in donations.
- The Entertainment Book/ Tumbler fundraiser grossed \$2590. The profit for the PTO is \$1400.
- CIS PTO spent \$150 on Target gift cards as incentive for students participating in Entertainment Book/ Tumbler Fundraiser

## **Principal's Report: Mr. Cobb**

- Conference night meal was well received by teachers.
- 5<sup>th</sup> grade students and new 6<sup>th</sup> graders received CIS T-shirts.
- Weekly Announcements are on CIS website. Please let Mr. Cobb know if you want something to be included in the announcements.
- Taking small steps to add activities – still a challenge due to current restrictions. Chess Club, Safety Patrol and Student Council are available to students.
- Once new PTO officers are voted in; it's official. Mr. Cobb does not need to swear in new officers.

## Committee Reports

- Backpack Connection: Sarah Ross is chairing this committee. Currently, there are 4 students in need of donations.
  - Gallon size bags filled with healthy snacks, fruit, juice boxes etc. are distributed to students in need. Donations need to be brought in by students on Thursday and left at Attendance Desk.
  
- Fall Fundraiser: Christi Urbanek
  - The PTO earned \$1400 for the Entertainment App/Tumblr fundraiser.
  
- Staff Appreciation: Jenny Dee
  - The PTO will provide a meal for teachers during conferences on October 15.
  - The PTO is considering chips and sandwiches for the event.
  
- Bookfair: Courtney Sadler
  - The bookfair will be virtual and held October 26-November 8.
  
- Box Tops: Michelle Highsmith agreed to chair this committee.
  
- Restaurant Night: Amy Fleck
  - Wadsworth Chipotle – November 23: 4 PM -8 PM
  - Show digital or paper flyer. Order online through Chipotle app during fundraiser hours.
  - PTO will receive 33% of all sales.
  
- Spirit Wear: Christi Urbanek
  - A virtual store will be available for student to purchase CIS and/or Grizzly wear. There will be 8 different garments/ items at various price points.
  - Orders will need to be in before Thanksgiving to arrive in time for Christmas.
  - This is not considered a fundraiser. There will be minimal profit.

A motion to adjourn was made by Amy Fleck and seconded by Brooke Buxton. The meeting was adjourned at 10:35 AM.