

**Isham PTO Meeting Minutes – September 17, 2020**  
**meeting held via Google Meet due to COVID-19**

Meeting called to order at 6:35pm by President, Jenna Williams

Eight attendees

**Secretary report** – Minutes approved from May 2020 meeting – Motion BB, 2<sup>nd</sup> SD

**VP report** – Isham PTO social media presence has increased. We are now on Facebook, Instagram and Twitter. The PTO Officers are monitoring the Facebook feed by attempting to answer questions before the posts are approved so that random questions aren't cluttering up the feed and causing PTO info to get lost.

**United PTO** – no report due to no meeting – still no response about how they plan to distribute the excess funds that were not utilized due to Fine Arts festival being cancelled.

**Treasurer's report**

Tax Returns for 2019 have been filed – this includes Form 941 Federal and Ohio Tax Exempt Status documents

Fundraisers will be virtual this year, so income from fundraisers is unknown at this time. Items highlighted in yellow on the budget still need to be funded for this year. Those items total \$6,585. Fundraiser projections give us just enough money to cover the regular annual expenses. Scholastic Book Fair will be virtual which means we will earn Scholastic dollars only, not money for the PTO. We know that we have a deficit in funds for this school year, so we need to consider additional fundraisers. If you have suggestions, please contact the officers to let them know. (Mrs. Gunn suggested a driveway decal and she will get additional info.) We are also under-funded for conference meals, so we will talk to Mrs. Watts to determine how we might be able to better handle this and stay within our budget.

There will be no field trips this year, but we need to keep the money in the account in case we don't fund raise enough to back-fill the account for next year's field trips. Sherri has determined that only \$7,000 is needed in the account to cover actual field trip costs and the balance now is \$8,040. Mrs. Watts has requested funds to help cover the cost of a new piano for the music teach. \$1,000 will be taken from the field trip fund to be used toward the piano purchase. (Voted on and approved, motion KK, 2<sup>nd</sup> BB.) Should there be excess funds from the Santa Shop, Spirit Wear sales or Walk-a-thon, we will allocate more to the piano purchase.

Teacher Requests Submitted –

1. Lapidakis = \$68.43 for desk organizers and student supplies – approved (Motion KK, 2<sup>nd</sup> BB)
2. Marshall = \$73.60 for supplies, book baskets, posters, playfoam, etc. – approved (Motion LZ, 2<sup>nd</sup> KK)
3. Petit = \$66.56 for classroom supplies – approved (Motion BB, 2<sup>nd</sup> HK)

**Principal's Report – Mrs. Gunn filled in for Mrs. Watts**

- Return to school has been uneventful and is going well. Has been
- Theme for the year is “Isham Stronger Together”
- Thank you to the PTO for getting the Grizzly Folders put together
- Picture Day – October 22<sup>nd</sup>, WIRED student pictures will be that evening
- Mumsters Sale is going on now – there is a sign-up genius out for volunteer sign-ups to help with mum delivery and parent
- Staff changes – Mrs. Shaw, Librarian, is retiring after 42 years of service.
- Thank you for the Kindergarten student shirts.
- Conference dates for this school year: September 30, October 15, November 3, February 2

### **Old Business, New Business and Announcements**

- Walk-a-thon Fall 2021 – September 29 and 30, will be done in gym class with Mr. Webb’s help, goal is \$20 per student.
- Conference Meals – need to figure out catering on a budget, 25 people to feed, officers will figure out options and pricing for September 30<sup>th</sup> conferences.
- Santa Shop – will need to be held virtually and we are still seeking a chairperson
- Spirit Sales – to be held in November
- Lego Club – will be starting in October. Sherri will be chairing this again and it will be virtual
- We received a very nice thank you card from the male scholarship winner from last spring.

Meeting Adjourned at 7:20pm.

### **Important Dates:**

Virtual Book Fair – starting October 12<sup>th</sup>

No School – October 15<sup>th</sup> and 16<sup>th</sup>

### **Upcoming PTO Meetings 2020**

(virtually via Google Meet, information to come)

October 23<sup>rd</sup> @ 9:30am

November 19<sup>th</sup> @ 6:30pm

December 18<sup>th</sup>@ 9:30am (if needed)