

## **Isham PTO Meeting Minutes – May 14, 2020 – meeting held via Zoom due to COVID-19**

Meeting called to order at 6:34pm by President, Jenna Williams

Seven attendees

**Secretary report** – Minutes approved from April 2020 meeting – Motion JM, 2<sup>nd</sup> BB

**VP report** – Teachers can pick up teacher appreciation mugs at their leisure as Jessica has left them at Isham and the teachers were notified that they are available.

**United PTO** – no report due to no meeting – still no response about how they plan to distribute the excess funds that were not utilized due to Fine Arts festival being cancelled.

### **Treasurer's report**

No much activity this past month

Teacher Requests – K Transportation still outstanding from field trip, no entrance fee reimbursement settled yet either

2<sup>nd</sup> and 3<sup>rd</sup> grade transportation costs are all in and settled

Teacher requests totaled \$166.41 which is over the allowance, however, Ms. Richards has not used any of her \$100, so the overage is fine. No new requests that need approved because they are all under the \$100 allowance.

### **Budget 2020-21**

Cash Flow Reviewed – 2019-20 Excess totals \$7,151.25

We will hold that over to next year for the first month of the school year due to COVID-19 making everything uncertain – We will wait to see how the 1<sup>st</sup> fundraiser (Walk-a-Thon) goes in the Fall of 2020.

Next Year's Budget Notes:

- 1) Remove babysitting expense – JM, BB approved
- 2) Keep Father/Daughter Dance – JM, BB approved
- 3) Keep 2 Book Fairs – JM, KK approved
- 4) Remove Box Tops – NW, KK approved
- 5) Keep Holiday Shop – NW, KK approved
- 6) Keep Winter Carnival/Ice Cream Social – JM, BB approved
- 7) Add Restaurant Fundraiser – KK, JM approved
- 8) Spirit Wear Sales – NW, JM approved
- 9) Spring Open House – JM, BB approved
- 10) Walk-A-Thon/Read-A-Thon approved – NW, VF – need to be sure this doesn't conflict with Mum sales
- 11) Keep Teacher Request Fund at \$2,500 – extend to all staff, not just grade level teachers. This will be an open "pot" of first-come, first-served funds. No vote is needed for reimbursement requests under \$100. – KK, BB approved

Approval of 2020-21 Budget Stands as noted above – all in attendance in favor

\$200 was returned back to 2019-20 budget from 4<sup>th</sup> grade transportation deposit – money will be reallocated to purchase gym equipment and basketballs – will get a wish list from the gym teachers – approved by KK, VP

### **Principal's Report – Mrs. Watts**

- Teachers have done a marvelous job with online learning, but we are hoping to be back in the school buildings in the fall
- Staff changes – Mrs. Lukens is retiring, Jill Carpenter-Miller, a tutor from Franklin will be taking her place. Mrs. Petit is moving up to 1<sup>st</sup> grade with her K class.
- New reading series will be used this year. Mrs. Fugate did the pilot of the curriculum and found it to be great! This new series will be rolled out across Isham over a 2 year period.
- There will be a 4<sup>th</sup> grade “Honk Out” in place of the 4<sup>th</sup> grade bash. PTO purchased tie-dye shirts for all 4<sup>th</sup> graders and the same shirts will be purchased for incoming K students. The theme for next year will be “Isham Strong” and that will be on the shirts.

Great year PTO!

### **By-laws Changes:**

- a) Duties of officers – make Grizzly folders responsibility of all officers
- b) VP- social media responsibility, remove this from secretary

Changes approved by NW, VF

### **Committee Reports**

- Teacher Appreciation – report noted above
- Scholastic Book Fair – Summer Sale starts May 11 and goes through end of August. 25% of proceeds purchased through Isham link come to PTO in Scholastic dollars
- Santa Shop – need new chair person
- “Drives” Chair – Mindy Workman suggested as possible chair
- Weekender Snacks – Mrs. Watts wants the PTO to continue doing this.
- Isham PTO Scholarship winners were Ezekiel Callaghan and Gretchen Kovein

**Mrs. Watts conducted installation of Bambi Bowser as Vice President for 2020-21 school year.**

Meeting Adjourned at 7:21pm.