

October 16, 2018 - Lincoln PTO Meeting Minutes

1. Introductions

2. Dina Nixon made a motion and Courtney Sadler seconded it to approve the September meeting minutes.

3. Treasurer Report - Kristel Stone:

- a. We have brought in \$606 so far and have spent \$471. Bookfair totals are not in yet.
- b. We are looking into Bonding insurance, which would cover the President and Treasurer in the event funds are missing from the checking account. At this point in the school year, the majority of the WCS are looking into this and nothing has been purchased at this time. More information will be presented at the November meeting.

4. Principal Report - Steve Brady

- a. Conferences are happening the evening of Oct 17 and all day Oct 18 and Nov 2. The district will be reviewing to see if it was helpful to hold conferences this way.
- b. No School Friday, Nov. 2 due to parent/teacher conferences.
- c. Third grade assessment testing will take place Oct 22 & 23. These tests are completed online. Students will retake the test at the end of the year in April. Each year the state keeps raising the benchmark, but so far Lincoln has met the score every year. Next week the 2nd and 4th graders will be taking the IOWA & COGAT tests.
- d. Fundraiser pick up will be Fri, Nov. 2nd from 1-3pm and 4-6pm.
- e. Veteran's Day Assembly will be held at Lincoln on Tuesday, Nov. 6th at 10am. Refreshments will be provided following the program for our veterans and the students who invited them. If anyone knows of a veteran who would be willing to speak, they may contact Mr. Brady.
- f. No School on Friday, Nov 9 due to Teacher's Professional Day.
- g. Nov. 22-26, Thanksgiving Break
- h. First trimester report cards are released for parents to view in Progress Book Nov. 27
- i. PTO has asked what projects or items are needed for this year. He is looking in to various ideas and a STEM lab on wheels is one of them.

5. Committee Updates

- a. Book Fair (in conjunction with grandparents/special persons lunch week) - was a huge success with approx. \$7,702 in total sales. Courtney Sadler reported one of the cash registers broke on Friday, so she is still working with Scholastic to get the final totals from that register. The account will be reconciled within 30 days. It was voted during the Sept. meeting to take the cash

this year, which will be approximately \$1,675 made payable to Lincoln PTO. The group thanked Courtney for her hard work to make this fundraiser run so smoothly.

b. Conference Meals/Hospitality – Kristel Stone reported that for Oct 17, the meal is being provided by PTO and Chipotle who graciously donated a portion with burritos and chips for the evening. A donation was made to stock the fridge for the teachers during conferences on the 17 & 18 of Oct. A sign-up genius will be going out to all Lincoln parents for stock the fridge items for the Nov. 2 conference.

c. Carnival / Chili cook off - Alyssa Snyder will co-chair the carnival portion of the event. Melissa Myers & Courtney Sadler will be organizing the chili cookoff / basket raffle portion of the evening. Date is set for Feb. 22, 2019.

d. Lego Club - Loren Frey has located Legos at the school and is receiving donations for the club. She would like to start Nov. 7, but is creating a survey to send to parents in order to gauge interest in numbers and time of day. She hopes to have it up and running November through February.

e. Box Tops - Casey Wright is collecting Box Tops and a Remind was sent asking all Box Tops be sent in to the school no later than Oct. 29th. The first submission must be post marked by Nov. 1.

g. Supply store – School supply items have been donated and will be sold on Wednesday mornings from 8:45 - 9:10 by Student Council members. These students will have the opportunity to sell, give change and work with their peers. Mr. Shalala will oversee the students and one parent volunteer will be available each morning as well. Kristel Stone and Courtney Sadler are coordinating this committee. The Supply Store will begin Nov 7.

h. Veteran's Day Assembly – Nov. 6th at 10am. Sarah Snyder is looking for 2-3 more volunteers to help check guests in and get refreshments ready. A sign-up genius will go out the week before requesting cookie donations.

i. Holiday Shop – This year we do not have a contract with a Santa's Workshop. Melissa Myers is organizing this event, which will still include a time for students to come the evening of Dec. 7th and shop for inexpensive Christmas gifts for family members. Ideas to make the evening special for the kids are a wrapping station, hot cocoa and a movie night. Volunteers will be needed to make this evening fun and special.

6. Old Business, New Business, Announcements

a. Membership dues are just \$10 per family. Paper forms are now available to make it more convenient for everyone.

b. Anyone interested in helping cover and preserve the books in the library may contact Natasha Willmott. This is a project that can be done at home on your own time. Natasha will show volunteers how to cover the books with contact paper. Help is needed.

Kelly Holden made a motion to adjourn the meeting and Loren Frey seconded it.

Next meeting: Tuesday, November 20, 2018 at 9:30 a.m.