

WADSWORTH CITY SCHOOLS
INTRA-DISTRICT OPEN ENROLLMENT APPLICATION

K-4 CHOICE

NOTE: This form is for district residents to apply for elementary placement at a building other than your student's home base school. Please return it to the Superintendent's office, Charles R. Parsons Administration Building, 524 Broad Street, Wadsworth, Ohio 44281, **March 15 through March 31, 2022, 7 a.m. - 4 p.m.**

Name of Student: _____ Date of Birth: _____

Custodial Parent/Guardian's Name: _____

Address: _____ City and Zip: _____

Is this a new address (within the past year)?
(Please put old address on the back of this form.)

We expect to move from our current address.
(Please put new location/address on the back of this form.)

Home Phone: _____ Work Phone: _____

School Building Presently Attending: Franklin Isham Lincoln Overlook Valley View

Student's Grade Level for Upcoming School Year: Kindergarten (Full-day only) 1st 2nd 3rd 4th

Is student enrolled in any special education program? Yes No

Elementary School Building 1st Choice: Franklin Isham Lincoln Overlook Valley View

Elementary School Building 2nd Choice: Franklin Isham Lincoln Overlook Valley View

Has the student been expelled and/or suspended for 10 consecutive days in this, or the immediately preceding school semester? Yes No

Please check any of the following which apply to the applicant student:

- Is currently attending the school of choice under the intra-district open enrollment policy. My child has attended the school of choice for _____ years.
- Is currently attending the school of choice, but we moved out of its home base. My child has attended the school of choice for _____ years.
- Is a sibling of a student attending the school of choice as the result of an involuntary transfer the previous year.
- Is a sibling of a student who is attending the school of choice under the intra-district open enrollment policy.
- First-time applicant.

APPLICATION MUST BE RECEIVED BETWEEN March 15 –March 31, 2022

Requests will be acted upon no later than **August 8**. Parents must indicate acceptance of transfer on or before **August 15**. My signature certifies that I have read and understand district policy and guidelines 5113.01 regarding Intra-District Open Enrollment, and I am aware that transportation may not be provided.

Signature Parent/Guardian

Date

(For Office Use Only)

Received by: _____ Date: _____ Time: _____ # _____
(for tiebreakers)

Approved: _____ Rejected: _____ Reason(s): _____

Signature of Official

Date

Book	Administrative Guideline Manual
Section	5000 Students
Title	ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT
Code	ag5113.01
Status	Active
Adopted	November 19, 2007
Last Revised	September 9, 2019

5113.01 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT**

The Board of Education believes that whenever possible students should be permitted to attend their school of choice within the District. Parents will be permitted to apply for attendance at their school of choice providing all provisions of this administrative regulation are met. These guidelines are intended to be consistent with R.C. 3313.97 and R.C. 3313.98.

To the degree these procedures do not result in classes of balanced size, it will be necessary to exercise involuntary transfers. When this is required, the administration shall follow established procedures.

Public Information

Annually, the District will inform residents about open enrollment options available to students. This information shall include all deadlines.

Information about the District's educational programs and application procedures will be available upon request.

Applicant Procedures - Deadlines

March 1	Notification of open enrollment option to District residents. Interested parents may request information and applications from the Superintendent's office. Annually, during the first two (2) weeks in March, a community meeting will be held for parents and community members interested in intradistrict open enrollment.
March 15	Open enrollment applications will be accepted at the Superintendent's office during normal working hours.
March 31	Open enrollment applications are due in the Superintendent's office
August 8	Parents/guardians will be informed of acceptance or rejection of open enrollment requests; acceptance will be limited to one (1) school year.
August 15	Parents must notify the District of their acceptance or rejection of open enrollment. Failure to respond will forfeit their application that year.

General Guidelines

- A. Intradistrict enrollment of students in the District will be permitted if the enrollment of the grade level, building or specific course/program being requested does not exceed the maximum number, as determined for each grade level by the superintendent in consultation with the Wadsworth City School District Board of Education, as specified below;

1. Priority is given to making sure the number of students in each section of a grade level is as equal as possible across all elementary schools in the district. This means that each grade level may have a different maximum number.
2. Building capacity limits shall be determined by the number and type of sections assigned to each building.
3. Students receiving special education services will be required to attend the school within the District where the services specified in the student's IEP are available.

B. The following criteria will be used in prioritizing applications:

1. First priority will be given to students native to the school's established attendance zone.
2. Second priority will be given to students previously enrolled in the building as a result of an involuntary transfer.
3. Third priority will be given to students previously enrolled as a result of the intradistrict open enrollment policy and to students currently attending the school of choice but have moved out of the school's established attendance zone. Within this category, priority will be given to students who have attended the school of choice for the most number of years.
4. Fourth priority will be given to siblings of students attending the school as the result of an involuntary transfer.
5. Fifth priority will be given to siblings of students attending the school under the intradistrict open enrollment policy.
6. Sixth priority will be given to open enrollment administrative placements.
7. Seventh priority will be given to first-time applicants.
8. No priority will be given to administrative placements requested and granted after the open enrollment period closes.

C. If it is necessary to equalize class sizes in the District, the administration shall honor the requests for intradistrict open enrollment transfers and other volunteers before exercising involuntary transfers.

D. Students enrolled as a result of this policy are approved for one (1) school year only, must reapply annually and are subject to all provisions of this policy.

E. No student, once accepted, will be displaced during the school year should enrollment exceed the limits stated above.

F. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.

G. Students may be denied enrollment under this policy if they have been expelled or suspended for ten (10) or more consecutive days in the current semester or the immediately preceding semester.

Transportation

The Board will not provide transportation for intradistrict open enrollment participants unless the students can be picked up or dropped off at a regular bus stop designated in accordance with the Board's transportation policy. New shuttles will not be created to accommodate intradistrict open enrollment students.

Revised 3/24/09

Revised 3/10/14

Revised 7/7/15

Revised 9/10/18

Book	Policy Manual
Section	5000 Students
Title	INTRA-DISTRICT OPEN ENROLLMENT
Code	po5113.01
Status	Active
Adopted	November 19, 2007

5113.01 - **INTRA-DISTRICT OPEN ENROLLMENT**

The Wadsworth City Board of Education believes that whenever possible students should be permitted to attend their school of choice within the District. Parents will be permitted to apply for attendance at their school of choice providing all provisions of this policy and administrative regulations are met.

To the degree this policy does not result in classes of balanced size, it will be necessary to exercise involuntary transfers. When this is required, the administration shall follow the procedures outlined in established Policy 5113.01 and AG 5113.01.

- A. The applicant must follow the procedures for admission to the school of choice.
- B. The District capacity limits by grade level, school building and program, as determined by the Wadsworth City Board of Education, will be a deciding factor in admitting intradistrict transfer students.
- C. Students enrolled or living in a building's attendance area, students previously enrolled as a result of an involuntary transfer to the building, and students accepted into open enrollment the previous year shall be given priority when determining who shall be allowed to enroll in open enrollment for the current year.
- D. Students enrolled as a result of this policy are approved for one (1) school year only and must reapply annually.
- E. There are no academic, athletic, artistic, or extracurricular skills required for admittance to a school.
- F. There are no limitations on admitting disabled students, unless services required in an IEP are not available in the school of choice or the school facilities will not accommodate the student's needs.
- G. There shall be no rejection of any applying student because the student has been subject to disciplinary proceedings, except an applicant who has been suspended or expelled for ten (10) consecutive days or more in the semester for which admission is sought or in the term immediately preceding the semester for which admission is sought.
- H. Procedures to ensure maintenance of an appropriate racial balance in the Wadsworth City School District will be followed.
- I. If a student moves to a different attendance zone during the school year and wishes to remain in the current school of attendance, the parent may apply for open enrollment status with the normal timelines waived.
- J. The Wadsworth City Board of Education will not provide transportation for intradistrict open enrollment participants unless the students can be picked up and dropped off at a regular bus stop designated in accordance with the Board's transportation policy. New shuttles will not be created to accommodate intradistrict open enrollment students.
- K. The Wadsworth City Board of Education reserves the right to revoke the admission of any student who violates any provision of this policy.

Legal R.C. 3313.97(C)