

# WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, SEPTEMBER 11, 2017, 7:00 p.m.

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

## AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Motion for Approval and Signing of Minutes
- V. Student/Staff Recognition

- A. September Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Edward Gale	04	Franklin Elementary School
Gavin Madigan	04	Isham Elementary School
Camryn Berg	04	Lincoln Elementary School
Sarah Ferguson	04	Overlook Elementary School
Auden Grindle	04	Valley View Elementary School
Nathan Metzger	06	Central Intermediate School
Rachel Murphy	08	Wadsworth Middle School
Severine Ford	12	WHS Career-Technical
Mathias Sovine	12	WHS Career-Technical
Emily Dennison	12	Wadsworth High School
Clayton Egleston	12	Wadsworth High School

## VI. Administrative Discussion Items, Presentations, and Updates

- A. Discussion: Shadow a Student and/or Teacher Day
- B. Discussion: Signage on the Multipurpose Facility Exterior
- C. Update on Random Alcohol, Drug and Nicotine Testing of Students
- D. Internet Safety Presentation for Parent/Guardian(s)
- E. Lowe's Support of Franklin Elementary School
- F. Distance Learning with Copley-Fairlawn School District
- G. Grizzly Digital Academy
- H. Elementary Class Size
- I. Communication Guidance to Parent/Guardian(s)

## VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations

- a) Kate Goodrich, Resident Educator Mentor (Year 2)
- b) Michelle Serfass, Tutor, eff. 8/31/2017

2. Employments

- a) Michelle Wyand, Nonteaching School Employee, eff. 9/6/2017
- b) Classified Substitutes, per attached list
- c) Supplemental Contracts, per attached list
- d) Athletic Contest Worker, per attached list
- e) Volunteers, per attached list

- 3. Recommendation to grant unpaid child leave under FMLA to Shannon Fisher, Teacher, from the end of her allowable sick leave through August 15, 2018
- 4. Recommendation to grant unpaid child leave under FMLA to Laura Buckingham, Student Attendant, from the end of her allowable sick leave through February 18, 2018
- 5. Recommendation to grant unpaid leave for Lawren Linear, Student Attendant, effective September 8, 2017, until she is able to resume her duties

B. ACTION CONSENT ITEMS

- 1. Recommendation to approve the Memorandum of Understanding between the Wadsworth City School District Board of Education and the Wadsworth Education Association
- 2. Recommendation to approve the Memorandum of Understanding between the Wadsworth City School District Board of Education and the Wadsworth Educational Support Personnel Association OEA/NEA
- 3. Recommendation to accept a \$500 donation from Lowe's
- 4. Recommendation to accept an \$8,000 donation from the Medina Juvenile Court
- 5. Recommendation to accept a \$5,500 donation from the CIS PTO
- 6. Recommendation to accept a fence donation at the north entrance of Art Wright Stadium, valued at \$58,910, from the Wadsworth All Sports Booster Club
- 7. Recommendation to approve the revised Wadsworth City School District Organizational Chart, effective October 1, 2017
- 8. Recommendation to approve the Wadsworth Middle School band logo
- 9. Recommendation to approve the following revised 2017-2018 Student Handbooks:

- a) High School;
  - b) Middle School; and
  - c) Central Intermediate School.
- 10. Recommendation to approve the following revised Wadsworth City School District Benefit Provision Manuals:
  - a) Administrator; and
  - b) Salary Exempt
- 11. Recommendation to re-adopt the following Wadsworth City School District Board of Education policies:
  - a) 2261.01, Parent Participation in Title I Program; and
  - b) 2413, Career Advising
- 12. Recommendation to approve the Addendum to Exhibit A of the 2018 Employment Services Contract between the Tri-County Educational Service Center and the Wadsworth City School District Board of Education for the period of August 1, 2017 through July 31, 2018
- 13. Recommendation to accept a \$1,207.50 donation from the Overlook PTO
- 14. Recommendation to approve the 2017-2018 Preschool Handbook
- 15. Recommendation to approve the disposal of a 2002 Dodge Caravan
- 16. Recommendation to approve the resolution affirming and restating the terms of a pick-up program for certain employee contributions to STRS and SERS and authorizing the treasurer to take any necessary action relating thereto

## **VIII. Items of the Treasurer**

### **A. ACTION CONSENT ITEMS**

- 1. Request a special board meeting the last week of September for the purpose of:
  - a) adopting Fiscal Year 2018 permanent appropriations and the amended certificate of revenue
  - b) Board of Education self-evaluation and goal setting
- 2. Recommendation to approve the property tax settlement agreement between the Wadsworth City School District Board of Education and STNL (Wadsworth) LLC
- 3. Recommendation to accept the donation of a 2002 Chevy Venture from Mr. Mark Hermann, valued at \$2,894
- 4. Recommendation to accept the August financial reports as presented and subject to audit
  - a) Financial Report by Fund
  - b) Revenue Account

c) Appropriations Report

**IX. Legislative Update**

**X. Floor Items**

**XI. Board Member Items**

**XII. Adjournment**

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

**EMPLOYMENTS**  
**September 11, 2017**

**Classified Substitutes**

Lisa Fitzgerald, eff. 9/7/2017  
Kathy Ellebruch, eff. 8/30/2017  
Char Kasner, eff. 9/6/2017  
Marilyn McKissick

**Supplemental Contracts**

Jennifer Manos	WMS Peer Tutor Advisor (50% contract)
Beth Beal	WMS Peer Tutor Advisor (50% contract)
Kim Leonard	Crossing Guard Supervisor (CIS)
Sara Storm Laura	Resident Educator Mentor (Year 2)
Nagy Kelly	RtI Chair, Gr. K-4
Osterhouse	RtI Member, Gr. K-4
Katherine Wolf	RtI Member, Gr. K-4
Joseph Snyder	Student Council, Elementary
Joseph Snyder	Bus Ramp Duty
Abby Elliott	RtI Chair, WHS
Jennifer Ballinger	RtI Member, WHS
Anne Rosenberger	RtI Member, WHS
John Yaggi	RtI Member, WHS
Victoria Albanese	Extended Service Hours
Gretchen Pappas	RtI Chair, WMS
Elizabeth Beal	RtI Member, WMS
Laurie Faye	RtI Member, WMS
Rachael Hantzsche	RtI Member, WMS
Georgia Terovolas	RtI Member, WMS
Autumn Reeves	Resident Educator Mentor (Year 3)

**Athletic Contest Worker**

Kristen Highland, eff. 9/1/2017  
Larry Kaufman, eff. 9/1/2017

**Volunteers**

Nichole Adler	Kathy Frantz	Polly Magyar	Jessica Senior
Diana Aey	Heather Gaeckle	Jason Marshal	Kourtney Shanklin
Trisha Allen	David Gale	Beth Marzano	Allison Shell
Kelly Archinal	Lisa Gale	Kelly Matriano-Lim	Jillane Shipley
Jacqueline Auten	Melissa Gerber	Laura Mattle	Ernie Shore
Cheryl Bach	Loa Gerberich	Kimberly McArthy	Cortney Skidmore
Leah Bakula	Jennifer Greenlees	Laura McDermitt	Amy Smith
Bethany Barker	Cara Grimwood	Kristina McGrath	Kelly Smith
Victoria Barnes	Andrew Hall	Lindsay McMaster	Alyssa Snyder
Katherine Barstow	Kelly Hall	Teresa Megyes	Sarah Snyder
Stephanie Batey	Amy Hammer	Elizabeth Mendel	Tara Snyder
Jen Beck	Jacob Harris	Lisette Messick	Lucy Sondles
Janet Bemiller	Hilary Hassinger	Abby Milano	Kristel Stone
Jessika Berg	Ellen Hatfield	Kristen Miller	Angie Stoner

Darlene Berry	Natalie Heisler	Angela Mills	Alice Taylor
Nancy Bozzacco	Kristen Highland	Alison Moser	Colleen Tennant
Justine Bragg	Lynette Hoffman	Lanni Mynk	Rebecca Tetlow
Heidi Burkey	Scott Hoffman	Michelle Napier	Elaine Thomas
Brandi Bux	Brenda Hogan	Chris Neiser	Gail Thomas
Mara Byers	Glenda Holcomb	Michelle Neiser	Lillian Turano
Patricia Campbell	Kelly Holden	Laura Nelson	Russell Valentine
Nancy Capotosta	Laurel Houck	Dina Nixon	Suzanne VanSteenberg
Kristina Cargill	Susan Hutchinson	Carrie Nolin	Patricia Walker
Rebecca Casey	Lisa Inestroza	Sarah Oaks	Lisa Wapenaar
Whitney Chokreff	Sandra Istvan	Liz Olszewski	Mark Wapenaar
Charles Cline	Nancy James	Sharon Orr	Stephanie Warner
Kristin Cole	Meranda Jamison	Christine Ozarchuk	Joshua Weinberger
Michelle Cole	Carrie Kneale	Ihesha Packer	Carrie Wellington
Kimberly Croghan	Lynn Kollar	Tiffany Parks-McMillan	Julie Weyand
Jessica Cunningham	Dave Kopfstein	Anita Pavkov	Jeff Whited
Hester Dailey	Theresa Kreider	Amy Preusser	Carrie Wible
Stephanie Davis	Karen Kriss	Erica Price	Barbara Williams
Kalyn Davis	Renee Kyser	Anna Rains	Vanessa Williams
Dana Day	Kelsey Lanham	Kelly Rains	Douglas Wilmott
Connie Dean	Betty Law	Deborah Richards	Natashia Wilmott
Jennifer Dean	Megan Letner	Lisa Richardson	Lynn Wilson
Theresa Dean	Meggan Lilly	Alisa Roberts	Rebecca Wilson
Christine Demrovsky	Jennifer Link	Janel Robinson	Michelle Wilson
Hilary Derr	Jason Lorton	Kelly Ross	Dayna Wolf
Rebecca Dishauzi	Kimberly Love	Regina Rowell	Michelle Workinger
Diana Dodd	Andrea Lovell	Sara Russell	Nicholas Workinger
Heather Duong	Elizabeth Ludtke	Matthew Salzwimmer	Casey Wright
Jessica Ely	Carolyn Lutz	Amanda Saunders	Cindy Wyand
Jessica Evans	Crystal Maag	John Saunders	Michelle Wyand
Danielle Fassler	Jessica Maag	Jennifer Schreiber	Amanda Zander
Dana Fenzel	Sommer Macko	Britini Sears	Eric Zimmerman
Elizabeth Fraiser			

**WADSWORTH CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
Regular Stated Meeting  
September 11, 2017  
Agenda Detail Sheet**

**VI. Administrative Discussion Items, Presentations, and Updates**

**D. Internet Safety Presentation for Parent/Guardian(s):**

## Internet Safety for Parents

Do you know how to keep your children safe in an always connected digital society?

Wadsworth MS 7<sup>th</sup>/ 8<sup>th</sup> Grade Student Assembly

\*Wednesday, September 6, 2017

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Wadsworth City Schools District Parent Night

\*Tuesday, September 19<sup>th</sup>, 2017

6:30-8:30 PM @ WHS

Performing Arts Center (PAC)



**ADULT ONLY  
presentation  
NO kids in  
presentation  
space**

### About Jesse Weinberger

Jesse Weinberger is a nationally recognized Internet Safety presenter, TEDx speaker, and author. Since 2003 Jesse has been presenting to parents, students, teachers, and school districts, all over the United States. As a respected expert and leader in this field, she is frequently sought out by media, educators, administrators, and law enforcement for guidance on how to manage and improve the digital lives of children all over the United States.

Jesse's particular passion is in speaking directly to tweens, teens, and the parents who may not understand how best to keep their children safe. Jesse is able to effectively move her audiences with the perfect combination of humor and a deep expertise in this new digital world.

It is not very common where you run across a presenter who holds such a captive audience. Your lecture actually provided insight and tools on how to fix issues we as parents may have created/allowed. Our son came home from your presentation (at school) and immediately erased his Instagram account. The simple fact that he came home and discussed specifics of your lecture and took action himself is a message well received and one we thank you for. In addition, our son spoke with his older sister (on his own) and she took action as well. I would not change one thing about your presentation. Keep delivering it with the same passion and direct tone!

The Meisters - parents

### Understanding Social Media & Media Literacy

Learn: "the many ways in which your child is at risk online, the massive effect of hypersexualization on your child, how too-young device ownership has a direct impact on sexual precocity and increases risks of sexual and social victimization, "the new age of onset of "adult content" consumption is 8 years old and the new age of onset of "adult content" addiction is 11 years old. Get educated and engaged TODAY.

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### Cyberbullying

Cyberbullying is happening every day on social media sites and gaming platforms. 50% of the time the bully is your child's best friend. 58% of the time today's "bully" is yesterday's "victim". Learn how to prevent your child from becoming a perpetrator and a victim.

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### Sexting

Sexting is happening right now in your school district among your child's peers. Sexting is happening as early as the 4th & 5th grades. Children are being charged with felonies and facing criminal consequences all over the United States. Learn HOW to have the conversation.

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### Sexual Predation

Your children are unaware that they are currently gaming and engaging on social media with sexual predators pretending to be children. Sexting, extortion, and human sex trafficking have become a reality in the digital world. Learn how to protect your children!

Jesse's book : *The Boogeyman Exists: And He's in Your Child's Back Pocket* will be available for purchase (\$20) at the presentation. Jesse will be available for book signing before and after the event.



**E. Lowe’s Support of Franklin Elementary School:** We would like to thank the Wadsworth Lowe’s for their support of Franklin Elementary School. Representatives of Lowe’s recently donated the materials and paint and repainted the USA map, kick ball court and 4 squares at Franklin Elementary School.



**F. Distance Learning with Copley-Fairlawn School District:** After we received no qualified applicants for our part-time Chinese teacher position, we have partnered with the Copley-Fairlawn School District to offer Chinese III and IV to our students through distance learning. Our students are taught by a teacher at Copley-Fairlawn. We thank Copley-Fairlawn Superintendent Brian Poe and the many others in their school district that worked with us to allow this opportunity for our students.

**G. Grizzly Digital Academy:** We currently do not have any students enrolled in our Grizzly Digital Academy in grades K-3. What we have found over the last few years is that, with the exception of one (1) student, the few K-3 students who have tried our digital program have not been successful. We attribute this to the difficulty in learning reading through a digital program. In addition to this, the requirements of the third grade reading guarantee make the digital program for students this age difficult.

As a result, we are placing a hold on enrolling any future K-3 students in our digital academy. Our academy will continue to be open to students in grades 4-12. If we are able to identify a better way to educate K-3 students through a digital medium, then we will revisit this decision.

**H. Elementary Class Size:** We are now in the second year of our K-2 class size reduction plan, as outlined in our [Strategic Plan 2016-2020](#). The following are our current K-4 class size numbers, as compared to the January 2017 projections:

<u>Grade:</u>	<u>FR:</u>	<u>IS:</u>	<u>LI:</u>	<u>OV:</u>	<u>VV:</u>	<u>Projected:</u>
K	22.0	21.7	21.5	22.0	22.0	22.6*
1	23.0	20.25	21.0	21.0	21.3	22.1
2	23.0	24.3	22.7	23.0	23.0	25.2*
3	24.5	26.0	26.0	25.3	25.0	25.3
4	28.0	27.3	25.5	27.0	28.5	27.8



\* These numbers were based upon one (1) additional kindergarten section and one (1) less second grade section (in July we eliminated a kindergarten section and created a second grade section at Lincoln Elementary School).

I. **Communication Guidance to Parent/Guardian(s):** The Wadsworth City School District recognizes that ongoing communication with district employees is key to the education of your child. Employees of the Wadsworth City School District strive to be accessible and responsive to communication with you. In today's day and age, where instantaneous communication through many electronic mediums is the new normal, the following guidance is being shared with you to further define accessible and responsive in the context of guidelines on how our employees will communicate.

Wadsworth City School District employees will:

- communicate with you through in-person conferences, phone calls made through district phone lines, ProgressBook, district-issued email accounts and/or school websites; and
- respond to your emails or phone calls in a timely manner. While "timely" is difficult to define and depends on the situation at hand, under ordinary circumstances, you should receive a response within two (2) school days.

When communicating with you about situations that pertain to work, Wadsworth City School District employees have been informed that they should refrain from:

- communicating with you through their personal cell phone (unless the phone is reimbursed by the district, which is not the case for teachers and support staff), individual text messages, non-district email accounts, online games and related activities, and social media mediums (e.g., personal Facebook accounts).

Please keep in mind that during the school day, most district employees are busy working directly with your child and other children. It may not be possible for the employee to know you left a voicemail or sent an email and/or to respond to your phone call or email immediately. If you have an emergency situation or a message that needs to be relayed in a timely manner, please contact your child's school office to ensure the message is received.

If you are not receiving timely responses, according to the guidance provided above, please contact your child's principal. If your child's principal is not responding to you in a timely manner, please contact the superintendent. If the superintendent is not responding to you in a timely manner, please contact a member of the Wadsworth City School District Board of Education.

## VII. Administrative Items

### A. PERSONNEL CONSENT ITEMS

2. (a) **Michelle Wyand:** Ms. Wyand is being recommended to fill the Aide position at Valley View Elementary which was left open when Ms. Diane Pratt resigned.

### B. ACTION CONSENT ITEMS

1. **Memorandum of Understanding (MOU) with the Wadsworth Education Association (WEA):** The MOU with WEA being recommended for approval allowed for a modified posting timeline for positions that opened close to the beginning of the school year. The modified timeline allowed us to secure a teacher for each position before the first day of school for students.
2. **MOU with the Wadsworth Educational Support Personnel Association OEA/NEA (WESPA):** The MOU with WESPA being recommended for approval allowed for a modified posting timeline for a bus driver position that opened close to the beginning of the school year. The modified timeline allowed us to secure a bus driver in a timely manner.
7. **Wadsworth City School District Organizational Chart:** The revised Wadsworth City School District Organizational Chart being recommended for approval, effective October 1, 2017, details the organizational structure of our school district. The changes and rationale for each are as follows:

Director of Facilities: The position that Joe Magnacca currently holds has looked different throughout its existence. In an effort to decide what structure best meets our current needs, we not fill the position upon Joe's retirement on September 30, 2017.

Under the proposed model, the Superintendent will be the direct supervisor for the following positions that currently are overseen by the Director of Facilities:

- Administrative Assistant in the Business Office;
- Custodial manager;
- Maintenance and Grounds Manager;
- Food Service Supervisor;
- Transportation Supervisor; and
- Bear Cub Director.

While we envision that some type of reorganization is possible, it is hard to fully grasp what the reorganization could look like because Joe has done a fantastic job as Director of Facilities. Not filling the position upon Joe's retirement will allow the Superintendent to work with the managers, supervisors, and directors to best align our needs moving forward. Ultimately, the goal will be to provide a recommendation on how to proceed at some point during the 2017-2018 school year.

Director of Technology: We will rename Phil Luthman's position as Director of Technology (currently his position is titled Technology Supervisor) and separate the position from the direct responsibility of our Director of Instruction and Professional Development. At some point in our district's history, the position was called Director of Technology.

Under the proposed model, Mr. Luthman would continue to be directly responsible for the following positions:

- Technology Support Specialists; and
- Network Engineer.

The Superintendent will be the direct supervisor of Mr. Luthman. Mr. Luthman and Dr. Evans will continue to work together very closely, aligning instruction and technology.

Mr. Luthman has demonstrated over time a strong ability to be forward thinking for our district and to not only plan, but follow through, on items. At the same time, Dr. Evans took on a large added responsibility this past school year by absorbing the gifted oversight for our district. The proposed move will help balance out the direct responsibilities in our Office of Instruction and Professional Development while positioning Mr. Luthman in a role that he is more than capable of excelling in.

This change will require revisions to our Administrator Benefit Provision Manual (see Action Consent Item No. 10).

School Nurse: The School Nurse change on the proposed organizational chart aligns the chart with our current model. Mrs. Lynn Decker is directly responsible for the following positions:

- Medical Assistants;
- Licensed Practical Nurses; and
- Health Aides.

The School Nurse position has changed significantly over the last three (3) years. When Mrs. Decker was originally hired, we contracted with PSI for the health service positions listed above. Under the former arrangement, PSI was directly responsible for these positions.

Under our current model, all health service positions are now held by Wadsworth City School District employees. Mrs. Decker directly supervises these employees. As a result, we have analyzed the salary range for the School Nurse position. A recommended change in the range, as found in the Salary Exempt Benefit Provision Manual, is part of Action Consent Item No. 10. The corresponding change in Mrs. Decker's salary will be effective on October 1, 2017.

Other Changes: The other changes reflected on the proposed organizational chart change position titles to align with the title in our Benefit Provision Manuals, add positions to the chart that have been in our Benefit Provision Manuals but were excluded from the current organizational chart (High School Security Monitor, Attendance Officer and Bear Cub Director) or align the chart with our current practice.

8. **Wadsworth Middle School Band Logo:** The middle school band log being recommended for approval was designed by our teacher, Mr. Sam Piehl. The proposed logo would be used on optional band clothing students can purchase.



9. **Student Handbook Revisions:** The revisions being recommended to the high school, middle school and Central Intermediate School 2017-2018 Student Handbooks align our handbooks with [the new attendance procedures](#) required by Ohio Revised Code.
10. **Benefit Provision Manuals:** The revisions being recommended to the Wadsworth City School District Administrator and Salary Exempt Benefit Provision Manuals align the manuals with the changes detailed under Action Consent Item No. 7 above.
11. **Re-Adoption of Policies:** The re-adoption of Wadsworth City School District Policies 2261.01, Parent Participation in Title I Program, and 2413, Career Advising, are required by law.
12. **Tri-County Educational Service Center Contract:** The Addendum to Exhibit A of the 2017-2018 Employment Services Contract between the Tri-County Educational Service Center and the Wadsworth City School District Board of Education being recommended for approval modifies the number of days our district receives the services of a student attendant for a student of our district that attends school in the Tri-County area.

16. **Resolution:** The resolution affirming and restating the terms of a pick-up program for certain employee contributions to STRS and SERS and authorizing the Treasurer to take any necessary action relating thereto being recommended for approval is necessary due to the Director of Technology position being added to the Administrator Benefit Provision Manual (see Action Consent Item No. 10). In addition, the resolution adds the correct title of another position, Coordinator of Testing, Assessment and Data (the position was previously called Gifted and Instructional Assessment Coordinator. The change in position title and responsibilities was approved at the April 11, 2016 Board of Education meeting).